

## Yearbook Club Information

Sponsor: Katie Thornburg, Social Science Department, Room 317

- Member Eligibility and information:
  - Grades 10-12 only
  - 2.0 GPA and higher is required
  - You must PRINT and complete the application fully on timely to be considered for membership.
  - Students will attend events throughout the school year to take pictures. Meetings will be held in completion of the yearbook towards the end of the school year and into June. Members must attend and participate in class daily, unless otherwise cleared by Mr. Goble.
  - A student earning less than a 2.0 GPA in any grading period will be placed on probationary status for the following grading period. If the GPA requirement is not fulfilled the student will lose membership. Reinstatement to the club may occur when a cumulative 2.0 GPA is achieved. Students on probation are not allowed to participate in class activities and after-school opportunities.
  - A student earning a discipline referral for any reason will be placed on probation. Students on probation are not allowed to participate in class activities and after-school opportunities. Upon receiving the second discipline referral, membership will be revoked.
  - All members are expected to participate in meetings and assigned events and always display the proper behavior.
- Yearbook will be held 7<sup>th</sup> period. Students must have their schedule changed to this class time unless Mr. Goble allows otherwise. Each student' must first have their parent/guardian approve their request to apply (see form), then their parent/guardian must approve the schedule change (see form), then they must have the schedule change request approved by Mr. Goble (see form) and finally they must see their counselor for approval (see form) for the application to be accepted for review. Not everyone can change their schedule this late into the year so that is why this number of signoffs is needed. You are still REQUIRED to complete Edgenuity work at the start of each class.
- Directions to apply:
  - Print packet
  - Have parents sign for approval of applying and understanding the commitments of after-school activities/meetings/deadlines
  - Have parents sign for your schedule to be changed
  - Have the principal sign for you to be able to apply
  - Have the counselor sign that she approves of the schedule change for you to move to 7<sup>th</sup> period yearbook.
  - Fill out application and scan the pages with your phone AFTER SCHOOL HOURS (I suggest Turbo scan) as one PDF file labeled as: first and last name and subject line as your first and last name
  - They must be submitted to my email [katherine.thornburg@sccboe.org](mailto:katherine.thornburg@sccboe.org).
- All applications are due electronically by 9/27 by 315pm. No late applications will be accepted. No incomplete applications will be considered.
- A committee of teachers and administrators will be formed for application selection.

Yearbook Club will be looking for people to fill the following roles:

- **PHOTOGRAPHER**
- Get in line. Being a photographer is cool, but while this tends to be one of the more popular positions on yearbook staff, it really is not for everyone. A photographer needs to be available to attend events regularly during AND after school (so after school participation is a MUST). They also upload, sort, and edit photos, write photo captions, and conduct interviews.
- **REPORTER**
- This is a job for someone with a good sense of adventure because reporting is fun. These students should have their finger on the pulse of the school—meeting and interacting with students and teachers. Reporters conduct the bulk of our interviews and therefore determine the content of our book—they choose the stories we write. They may also write and photograph.
- **PAGE AND THEME DESIGNER**
- Get ready to never look at anything in print the same way again. Designers determine the look and feel of the publication, from font and color to layout and presentation. They apply our design style and create pages that deliver our content in a way that is innovative and contemporary, yet still readable.
- **SALES and MARKETING**
- You like numbers and managing a budget? Then this job is for you. You will manage all things related to selling all the glorious copies of our glorious book. From managing accounts to fundraising, you have the most important job on our staff!
- You are a people person, right? You know someone who knows someone? Good. Share the wealth. Spread the word. We want people to know exactly who we are. Why? Because yearbook is a student-run business, and every business needs good marketing and publicity.
- **WRITER**
- People think yearbook stories are boring... well think again. Not with expert writers on our staff. Staff writers are our masters of the English language. These heroes will interview, write, edit, proofread, and be responsible for polishing our book till it shines like a gem!
- **DATA COLLECTION**
- Are math and numbers and analysis your thing? Then you'll love all the surveys, graphs, and details that come from the input we get from student surveys! You will enjoy planning, creating, analyzing, and interpreting data from multiple sources of survey input!
- **EDITOR (\*LEADERSHIP POSITION)**
- Not afraid of a little responsibility? IAn editor is a staff boss. Typically, we have editors in each content area (copy editor, photo editor, design editor), and then one overall Editor-in-Chief. Student editors lead the class, from decision making to just setting a good example, our editors run the show.

Yearbook Club Application

Student's Name \_\_\_\_\_ Student's Grade \_\_\_\_\_ Students Age \_\_\_\_\_

Student's GPA (check with counselor) \_\_\_\_\_

Number of absences this year (check with office) \_\_\_\_\_

Student's Current 7<sup>th</sup> Period \_\_\_\_\_ (teacher's name and course name)

Have you had any discipline write ups this year? \_\_\_\_\_

Do you have reliable transportation (parent/guardian or self-driven) to be able to go to events after school hours? \_\_\_\_\_

Do you understand that there will be a class change on your schedule if you are accepted into the Yearbook Club? \_\_\_\_\_

Do you understand that there will be afterschool commitments too if you are accepted into the Yearbook Club? \_\_\_\_\_

Parent/Guardian Approval to Apply

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Parent/Guardian Approval to Change Schedule

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Mr. Goble's Approval to Change Schedule

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Mr. Goble, I will need to change my class from \_\_\_\_\_ to Yearbook 7<sup>th</sup> period.

Counselor's Approval to Change Schedule

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Mrs. Cox, I will need to change my class from \_\_\_\_\_ to Yearbook 7<sup>th</sup> period.

List all current extracurricular activities/commitments:

List all anticipated activities for Spring semester.

Which position(s) are you interested in? Why?

Do you have any photography experience? If so, include some of your work in an email to me.

What do you feel qualifies you for the position(s) you indicated above? What ideas do you have to make this position great?

Identify your personal strengths and weaknesses, explaining how it applies to yearbook.

How well do you work under pressure/deadlines?

Please give a brief explanation of why you are interested in joining the Yearbook staff.

What do you hope to gain from being on yearbook staff?

**Teacher Recommendation Letters- Select 2 teachers to send an emailed letter of recommendation by the submission dealline.**