The Alabama State Department of Education requires each school system to establish a procedure for the investigation of all incidents reported to school officials of harassment, violence, threats of violence, or intimidation by any other student. This form will assist schools in the St. Clair County Public School System in investigating these reported incidents of such behavior.

The Jamari Terrell Williams Student Bullying Prevention Act, No. 2018-472 defines Bullying as a continuous pattern of intentional behavior on or off of school property, on a school bus, or at a school-sponsored function including, but not limited to, cyberbullying or written, electronic, verbal, or physical actions that are reasonably perceived as being motivated by any characteristic of a student, or by the association of a student with an individual who has a particular characteristic, if the characteristic falls into one of the categories of personal characteristics contained in the Jamari Terrell Williams Student Bullying Prevention Act. To constitute bullying, a pattern of behavior may do any of the following:

- Place a student in reasonable fear of harm to his or her person or damage to his or her property.
- Have the effect of substantially interfering with the educational performance, opportunities, or benefits of a student.
- Have an effect of substantially disrupting or interfering with the orderly operation of the school.
- Have the effect of creating a hostile environment in the school, on the school property, on a school bus, or at a school sponsored function.
- Have the effect of being sufficiently severe, persistent, or pervasive enough to create an intimidating, threatening, or abusive educational environment for a student.

Please note that the submission of a complaint does not automatically substantiate that misconduct has occurred. The school administration has the responsibility to investigate any allegations of wrongdoing.

This form is to be completed and returned to the school principal or principal designee.
Name of Victim: ___________________________________________ Grade: ______

School: ___________________________________________ Homeroom Teacher: ______________________

Person reporting incident: (Place X in the appropriate box.)

- [ ] Student
- [ ] Parent/Guardian
- [ ] Up stander
- [ ] Close adult relative of student
- [ ] Other ___________________________________________

Name(s) of alleged offender(s), if known; (please print) Grade Is he/she a student?

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<tr>
<th>Name(s)</th>
<th>Grade</th>
<th>Yes</th>
<th>No</th>
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Name(s) of alleged witness(es), if known; (please print) Grade Is he/she a student?

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<th>Grade</th>
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<th>No</th>
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On what date(s) did the incident happen:

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<th>Month</th>
<th>Day</th>
<th>Year</th>
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Where did the incident happen? (Choose all that apply.)

- [ ] On school property
- [ ] A school-sponsored event off school property
- [ ] School bus
- [ ] On the way to/from school
- [ ] Via Internet – sent on school property
- [ ] Via Internet – sent off school property

Place an X next to the statement(s) that best describe(s) what happened. (Choose all that apply.)

- [ ] Any bullying, harassment, or intimidation that involves physical aggression
- [ ] Hitting, kicking, shoving, spitting, hair pulling, or throwing something
- [ ] Getting another person to hit or harm the student
- [ ] Teasing, name-calling, making critical remarks, or threatening, in person or by other means
- [ ] Demeaning and making the victim the object of jokes
- [ ] Making rude and/or threatening gestures
- [ ] Intimidating (bullying), extorting, or exploiting
Spreading harmful rumors or gossip
□ Cyberbullying (any type of social media) if applicable, attach evidence
□ Sexual in nature
□ Related to the student’s perceived sexual orientation
□ Excluding or rejecting the student
□ Related to the student’s disability
□ Electronic communication (e.g., e-mail, text, sexting, etc.) If applicable, attach evidence
□ Racial harassment
□ Sexual harassment
□ Other _____________________________________________________________

Why did the bullying, harassment, or intimidation occur? (Choose all that apply.)

□ Because of race
□ Because of ethnicity
□ Because of color
□ Because of ancestry
□ Because of national origin
□ Because of religion
□ Because of sex
□ Because of sexual orientation
□ Because of immigration status
□ Because of gender
□ Because of gender identity
□ Because of gender expression

Did a physical injury result from this incident(s)? (Check the appropriate box.)

□ No
□ Yes, but did not require medical attention
□ Yes, medical attention required

Describe the incident(s), including what the alleged offenders said or did. Also, include any additional information you would like to provide (Please print. Attach a separate sheet, if necessary.)

_______________________________________________________________________
_______________________________________________________________________
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Complete and sign on next page.
By signing below, I agree that all of the information on this form is accurate and true to the best of my knowledge. Deliberate and recklessly false allegations against a student are subject to disciplinary actions.

Name: ________________________________  Date: __________________

Signature: ________________________________